

Eastern Kentucky University
Faculty Guidelines for Dealing with Disruptive Student Behavior
in Academic Settings

Paragraph 1**

Endangering or threatening to endanger life, health, safety, or property.

Paragraph 3

Engaging in a course of conduct which is intended to harass, seriously annoy, or alarm another person.

If faculty feel endangered or threatened by a student in an academic setting, the faculty should:

- a. Attempt to de-escalate the situation by calmly talking to the student;
- b. Request the student to leave;
- c. Dismiss the class;
- d. Walk out of the classroom with other individuals to a secure place (office, place with other individuals, main lobby, etc.);
- e. Call 911;
- f. Document the incident and transmit copy to the Office of Student Judicial Affairs and to Department Chair. Documentation should briefly cover who, where, what, when, and witnesses.

After EKU Police arrive, they will:

- a. Take control of the situation;
- b. Conduct an initial investigation;
- c. Document the incident, including taking your statements and the statement of witnesses;
- d. Provide needed escort or other service;

After the incident:

EKU Police may take further action, including but not limited to:

- a. Continue the investigation.
- b. Case may be forwarded to the Office of Student Judicial Affairs. Your testimony may be required at a hearing.
- c. File criminal charges OR assist you in filing criminal charges.

Incidents such as these may result in administrative and/or criminal actions.

In the event that a student presents a clear and present danger to the University community, the President may impose such measures as are necessary to protect the student, the University Community, University property, and/or the ongoing activities of the University.

** The Minger Act requires reporting of all crimes to the EKU Police covered by Paragraph 1 by faculty acting as agents of the University.

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Paragraph 13

Disrupting the peace or interfering with classroom or other University activities.

If a student's behavior is disruptive and interfering with the learning process, the faculty should:

- a. Attempt to de-escalate the situation by calmly talking to the student;
- b. If the conduct persists, the faculty should document the behavior;
 - 1. Faculty have the option of removing the student(s) for one class period;
- c. If the conduct persists, a written report of behavior should be forwarded to the Department Chair:
 - 1. Report should briefly cover who, where, what, when, and witnesses;
 - 2. Only behavior should be documented;
 - 3. State what the faculty has done to set guidelines for future behavior.
- d. The Chair should promptly meet with the faculty and student separately;
- e. If the Chair believes that the situation cannot be remedied, the Chair has the following options, including but not limited to:
 - 1. Immediate removal of student from that class/lab for one class period;
 - 2. Transfer of student to alternative section/course;
 - 3. Referral to the Counseling Center;
 - 4. Referral to the Office of Student Judicial Affairs for possible disciplinary action;
- f. The Chair needs to document the meetings with faculty and student and also document compliance with remedial options.

Note: Faculty always have the right to refer the situation to the Office of Student Judicial Affairs regardless of the Chair's decision.

Note: For any questions you may have, call Betsy Bohannon or Dr. Charlotte Tanara in the Office of Student Judicial Affairs at 859.622.1500