

# Foundation Professorships

## Nomination, Evaluation, and Selection Procedures for 2004-2005

Foundation Professorships recognize those faculty members who have demonstrated outstanding performance as teachers and who have been recognized by their colleagues as exemplifying outstanding qualities relating to the University's stated missions in teaching, service, and scholarship. Selection of these professorships shall be based on the criteria listed under Section I.B below.

### I. Nomination

- A. All full-time tenured faculty members whose major responsibility is teaching and who have held the rank of Professor for at least five years at EKU are eligible for nomination.
- B. Full-time tenured faculty members may nominate any qualified faculty member. Self nominations are not accepted. Nominations will consist of the following items:
1. *Nomination Form*: Include the completed nomination form as the first page of the nomination.
  2. *Narrative*: Describe the nominee's extraordinary successes in teaching, service, and scholarship by providing a three- to five-page (double-spaced) narrative that addresses the following criteria:
    - Outstanding teaching skills: using a variety of effective instructional techniques; motivating students to a high level of interest; and guiding students to a high level of learning and achievement;
    - Creativity and resourcefulness in fulfilling teaching responsibilities;
    - Self-motivation and enthusiasm for university teaching;
    - Expertise or distinguished accomplishment in the discipline;
    - Exemplary linking of service and scholarship to excellence in teaching;
    - Recognition by colleagues as making and having made significant contributions for the advancement of the department, college, and university; and
    - Acknowledgment as a leader and mentor for colleagues, students, and individuals in the professional community.
  3. *Nominee's Vita*: Provide a current curriculum vita.
- C. Nomination materials shall be submitted to the Chair of the Foundation Professor Selection Committee no later than the **last Friday in October**.

### II. Preliminary Selection

The Foundation Professor Selection Committee shall give full consideration to all eligible faculty who are nominated and, based on these nominations, will select up to six candidates for Foundation Professor. Candidates will be notified of the Committee's selection(s) by the **last Friday in November**.

### III. Submission of Additional Information

The Foundation Professor Selection Committee will request additional information, including but not limited to supporting recommendations from the department chair, promotion and tenure committee, and/or dean, for each of the candidates selected in Part II. This material shall be submitted to the Committee no later than the **second Friday in January**.

### IV. Final Selection

The Foundation Professor Selection Committee will review all materials submitted, conduct personal interviews with the candidates, and recommend a finalist or finalists to the Provost/Vice President for Academic Affairs and Research no later than the **third Friday in February**. The Provost will transmit the recommendation, along with his/her own recommendation, to the President, who will notify the successful candidate(s). The Provost will notify the unsuccessful candidates. Announcement of the award(s) to the university community will be made in a timely manner through appropriate university publications and the local news media.

### V. Expectation

The Foundation Professor will serve as an exemplar for the academic community. The unique talents of the recipient(s) will be shared with colleagues, especially junior members of the University faculty. The salary supplement of \$5,000 for a Foundation Professor assumes employment at full salary; the supplement shall be proportionately reduced for Foundation Professors who are not in full-time status at full salary (e.g., leave without pay for a semester or academic year sabbatical at one-half salary). Each successful candidate's department shall receive \$2,000 per annum for two years to be used for enhancing the teaching effectiveness of the department. The Foundation Professor, the chair, and the senior faculty will develop the enhancement plan.